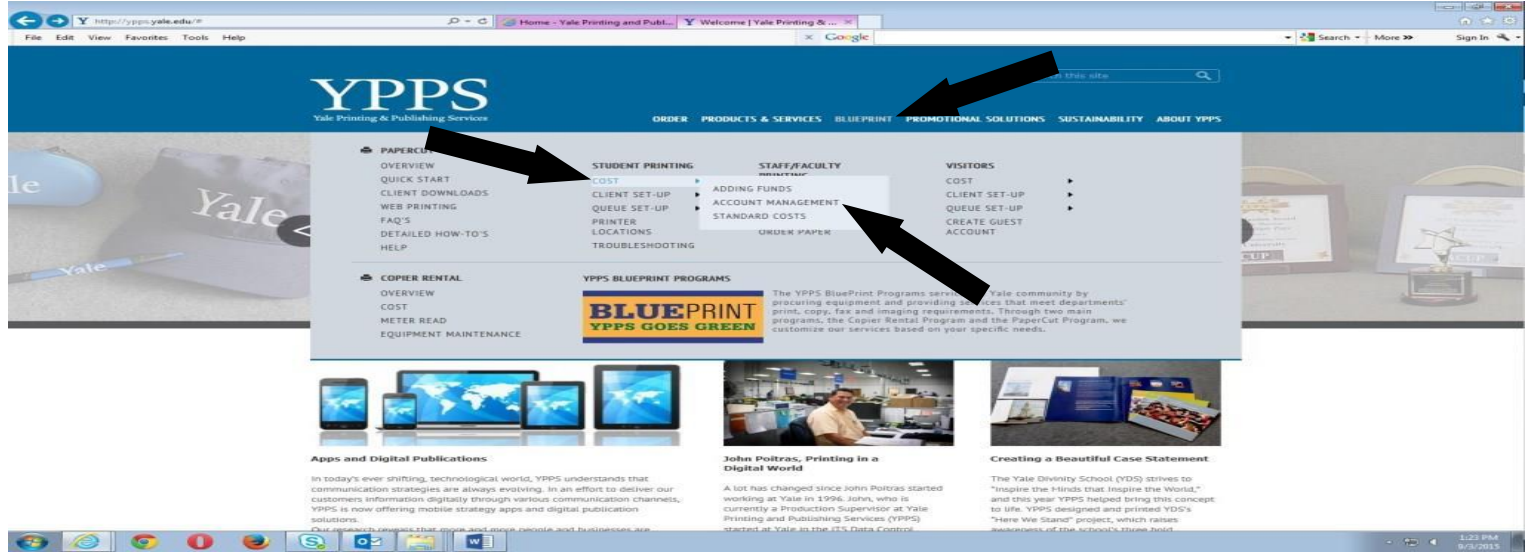
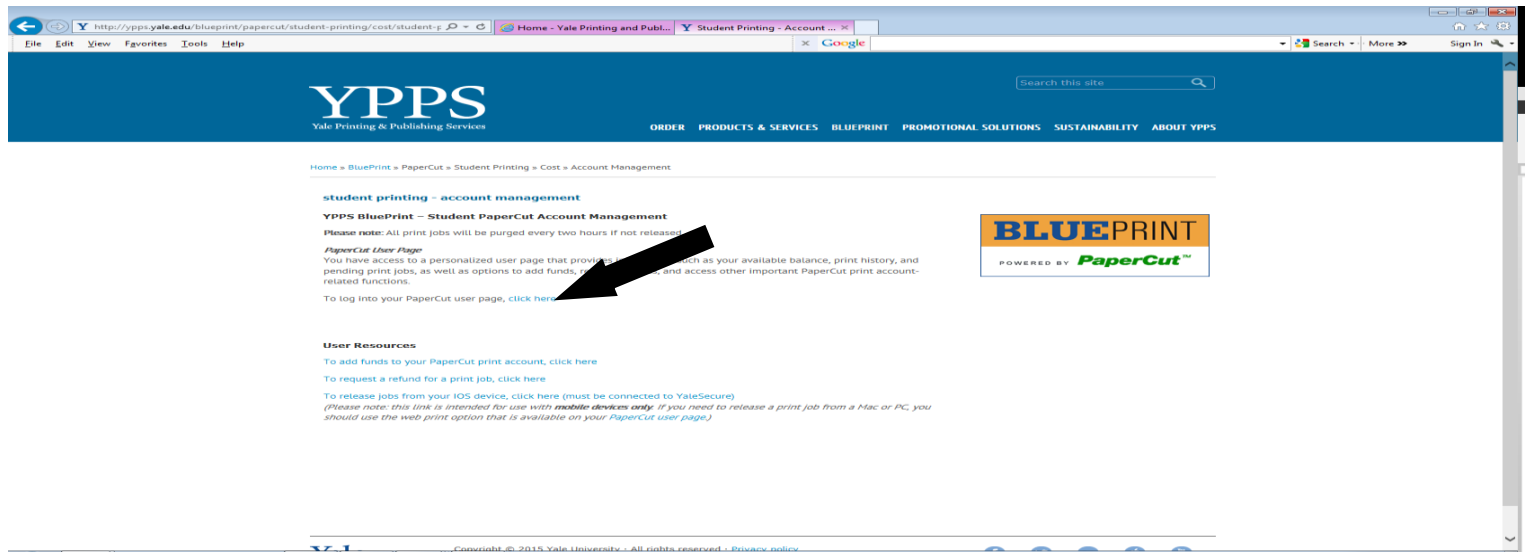


Request a Refund for a PaperCut Print Job

-Logon to <http://ypps.yale.edu/>. Click on 'Blueprint'. Click on 'Cost' in 'Student Printing' section. Click on 'Account Management'.



-Click on 'To log into your PaperCut user page, click here' link.



-Enter your NetID in the Username box. Enter your NetID password in the Password box. Click Log in button.



-Click on 'Recent Print Jobs'.

Yale Printing & Publishing Services **BLUEPRINT**
PaperCut™

Summary

Username	bjr48 (Ragaglia, Brian J)
Balance	\$79.90
Total print jobs	5
Total pages	5

Balance history for bjr48

Environmental Impact

Trees	0.006% of a tree since Aug 23, 2012
Carbon	22 grams of carbon dioxide since Aug 23, 2012
Energy	Equivalent to running a 60W bulb for 1.4 hours

-Find the print job that you want refunded. Click on 'request refund'.

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Recent Print Jobs

To request a refund, find the print job for which you wish to request a refund, and click the 'Request Refund' link in the 'Status' column.

Show Filter (filter active: (none))

Date	Charged To	Printer	Pages	Cost	Document Name	Attribs.	Status
Jun 26, 2014 10:02:29 AM	jsm42	device:Trumbull_241Elm_Rm206	(Color: 1)	\$0.30	[copying]	LETTER (ANSI_A) Duplex: No Grayscale: No	Printed [request refund]
Jun 26, 2014 10:01:40 AM	jsm42	device:Trumbull_241Elm_Rm206	1	\$0.01	[scanning]		Scanned [request refund]
Jun 26, 2014 10:00:29 AM	jsm42	device:Trumbull_241Elm_Rm206	(Color: 1)	\$0.10	[copying]	LETTER (ANSI_A) Duplex: No Grayscale: Yes	Printed [request refund]
Jun 26, 2014 9:57:47 AM	jsm42	device:Trumbull_241Elm_Rm206	(Color: 0)	\$0.00	[copying]	LETTER (ANSI_A) Duplex: No Grayscale: Yes	Printed
Jun 24, 2014 11:02:05 AM	YPPS	paperc-prd-ps2-MEDLIB_2	(Color: 0)	\$0.02		LETTER (ANSI_A) Duplex: No Grayscale: Yes 55 kb ACRM:IBM:MAC26.med.yale.internal PostScript	Printed [request refund]
Jun 24, 2014 11:00:29 AM	jsm42	paperc-prd-ps2-MEDLIB_2	(Color: 0)	\$0.10		LETTER (ANSI_A) Duplex: No Grayscale: Yes 55 kb ACRM:IBM:MAC26.med.yale.internal PostScript	Printed [request refund]

-Click on the Full amount radio button if you want a full refund. Click on the Partial amount radio button if you want a partial refund. Enter the partial amount to refund in the Partial amount box. Enter a reason for the refund in the Reason for Request box. Click Send. Refunds are not automatic and need to be reviewed and approved by the system administrator.

Yale Printing & Publishing Services **BLUEPRINT**
PaperCut™

Refund Request

All refund requests will be reviewed by the administrator.

Job Details

Time	Jun 26, 2014 10:02:29 AM
Pages	1
Cost	\$0.30
Document Name	[copying]
Printer	device:Trumbull_241Elm_Rm206

Refund Request

Full amount
 Partial amount:

Reason for Request:

-The status for the job updates to Printed – Refund Pending. Your account will be credited when the refund is approved.

The screenshot shows the PaperCut MF web interface in a browser window. The page title is 'Yale Printing & Publishing Services' and 'BLUEPRINT PaperCut™'. A green notification bar at the top states 'Your refund request has been sent.' Below this is the 'Recent Print Jobs' section, which includes a filter bar and a table of print jobs. The table has columns for Date, Charged To, Printer, Pages, Cost, Document Name, Attribs., and Status. One job is highlighted with a yellow background and has a status of 'Printed Refund Pending'.

Date	Charged To	Printer	Pages	Cost	Document Name	Attribs.	Status
Jun 26, 2014 10:02:20 AM	jsm42	device:Trumbull_241Elm_Rm206	1 (Color: 1)	\$0.30	[copying]	LETTER (ANSI_A) Duplex: No Grayscale: No	Printed Refund Pending
Jun 26, 2014 10:01:40 AM	jsm42	device:Trumbull_241Elm_Rm206	1	\$0.01	[scanning]		Scanned [request refund]
Jun 26, 2014 10:00:20 AM	jsm42	device:Trumbull_241Elm_Rm206	1 (Color: 0)	\$0.10	[copying]	LETTER (ANSI_A) Duplex: No Grayscale: Yes	Printed [request refund]
Jun 26, 2014 9:57:47 AM	jsm42	device:Trumbull_241Elm_Rm206	1 (Color: 0)	\$0.00	[copying]	LETTER (ANSI_A) Duplex: No Grayscale: Yes	Printed
Jun 24, 2014 11:02:05 AM	YPPS	paperc-prd-ps2-MEDLIB_2	1 (Color: 0)	\$0.02		LETTER (ANSI_A) Duplex: No Grayscale: Yes 33 KB ACRBIEMAC26 med.yale.internal PostScript	Printed [request refund]
Jun 24, 2014 11:00:29 AM	jsm42	paperc-prd-ps2-MEDLIB_2	1 (Color: 0)	\$0.10		LETTER (ANSI_A) Duplex: No Grayscale: Yes 52 KB ACRBIEMAC26 med.yale.internal PostScript	Printed [request refund]

-Close the window.