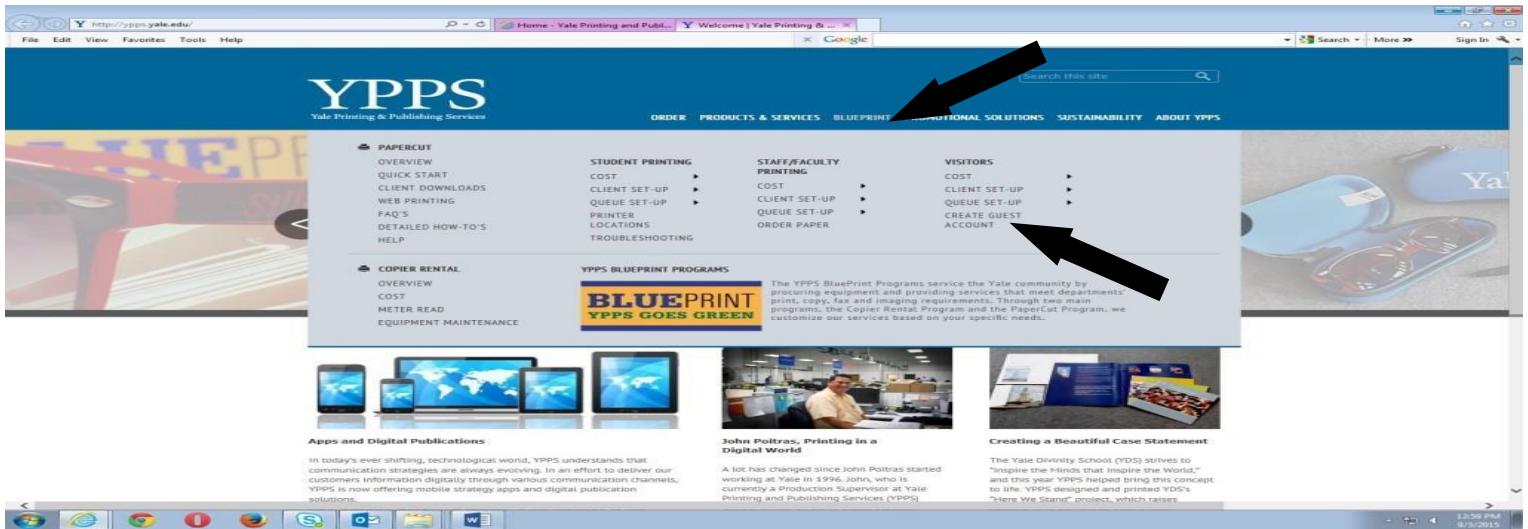
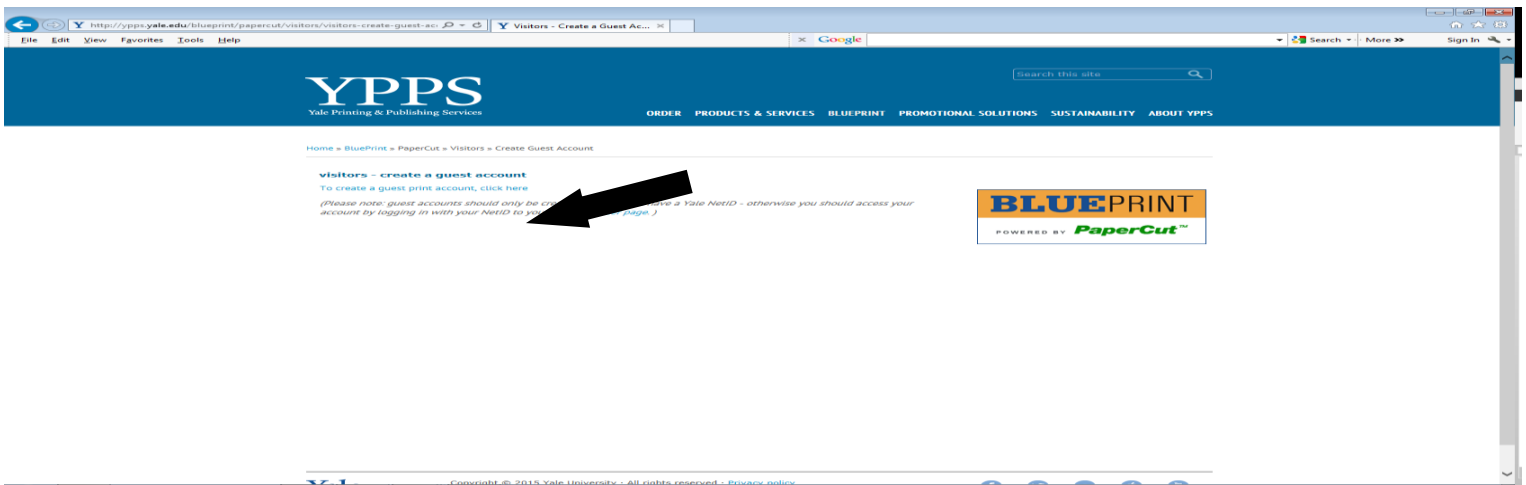


# Create a Guest PaperCut User Account

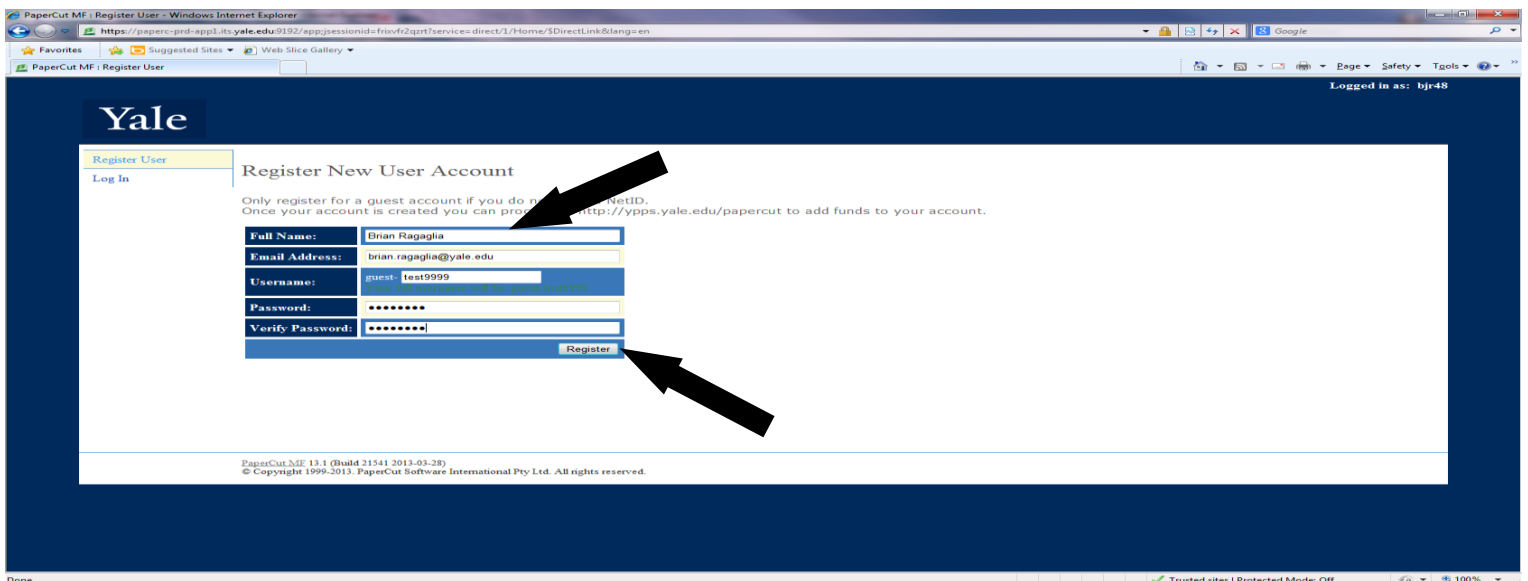
-Logon to <http://ypps.yale.edu/>. Click on 'Blueprint'. Click on 'Create Guest Account' in Visitors section. **Only create a guest account if you do not have a Net ID.**



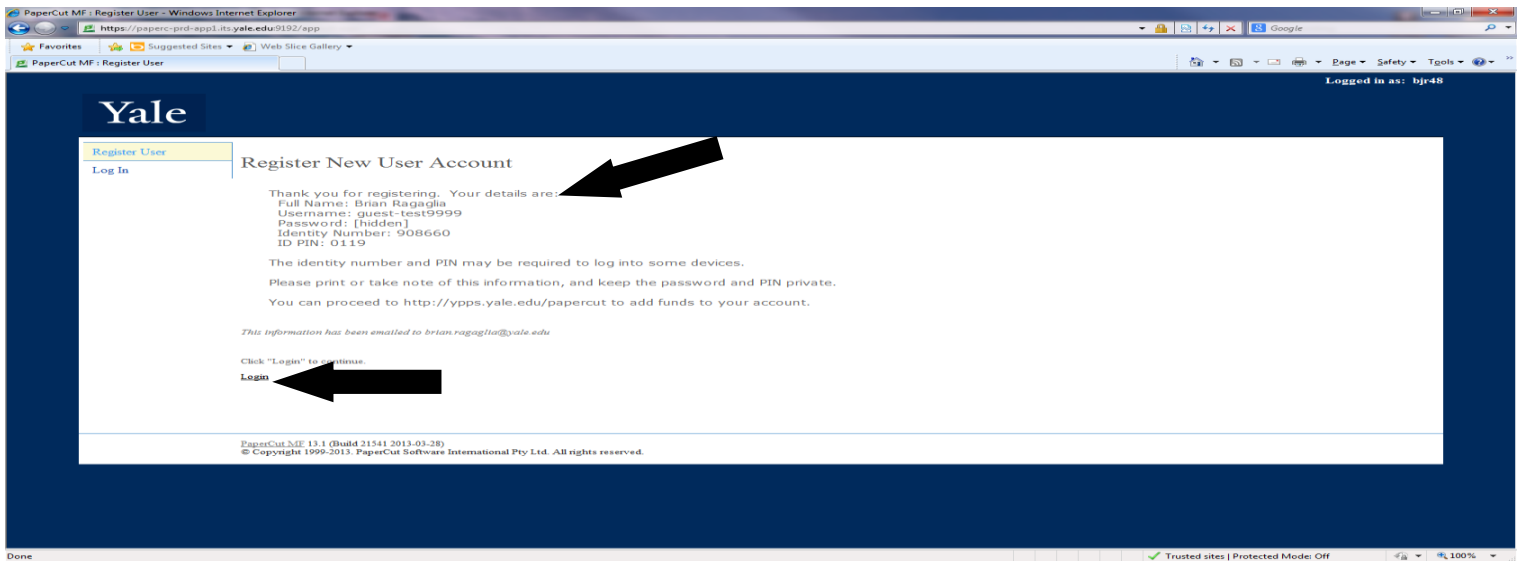
-Click on 'To create a guest PaperCut user account, click here' link.



- Enter your Full Name, Email Address, Guest Username and Password in the User Account boxes. Click Register when done.



-A confirmation page will display with your account information. You will also receive an email confirming the registration of this new account. Click Login to log into the PaperCut for this guest account.



-Enter your password in the Password box. Click Log In button.



-The PaperCut user page for this guest account will display.