## Installing PaperCut YalePrintGuest Queue on a Visitor Pc

-Logon to <u>http://ypps.yale.edu/</u>. Click on 'Blueprint'. Click on 'Queue Set-up' in 'Visitors' section. Click on Windows.



-Read the instructions. Click on the Windows button on the desktop.

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	Yale Printing & Publishing Services ORDER PRODUCTS & SERVICES BLUEPRINT PRO	MOTIONAL SOLUTIONS SUSTAINABILITY ABOUT YPPS	
	Home = BluePrint = PaperCut = Visitors = Queue Set-Up = Windows		
	Visitors - Valeprintguest queue set-up - windows How to Configure the PaperCut Guest Queue on Windows		
	There is one guest queue for black and white print jobs and one guest or color print jobs. To install the YalePrintGuest print queue:	BLUEPRINT	
	<ol> <li>You must be on the Yale network.</li> <li>Click on the Windows button and in the search field type \\paperc-prd-ps1.yu.yale.edu/YalePrintGuest'</li> <li>Hit enter.</li> <li>Wit for the print queue to finib loading and installing the print drivers.</li> </ol>	POWERED BY <b>PaperCut</b>	

## -Click in the Search box.



-Enter '\\paperc-prd-ps1.yu.yale.edu\YalePrintGuest' in the Search box. Hit Enter.

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YalePrint	
See more results	
Npaperc-prd-ps1.yu.yale.	.edu\YaleP × Shut down >

-YalePrintGuest queue will load and install the required print drivers. (you need admin access to your pc to install the drivers) Login using your NetID if prompted. The YalePrintGuest queue jobs window will appear when install is done.

YalePrintGuest on paperc-prd-ps1					
<u>Printer</u> <u>D</u> ocument <u>V</u> iew					
Document Name	Status	Owner	Pages	Size	
🖬 Piotroski, So_2012_Identifying e	Paused	Chen (172	N/A	7.38 MB	11:
🖬 [hidden]	Paused	maxkrahe (	N/A	229 KB	11:
🖬 [hidden]	Paused	eric (172.26	N/A	2.78 MB	10:
•					P.
document(s) in queue					

-The YalePrintGuest printer queue is now available for printing.