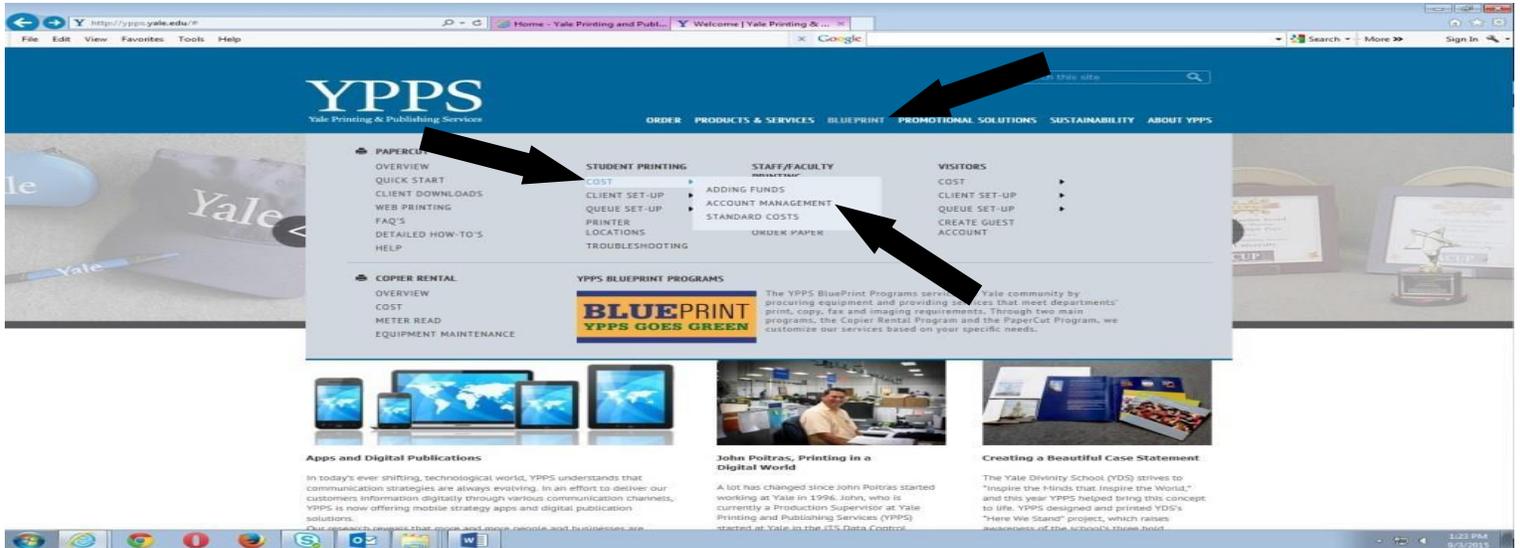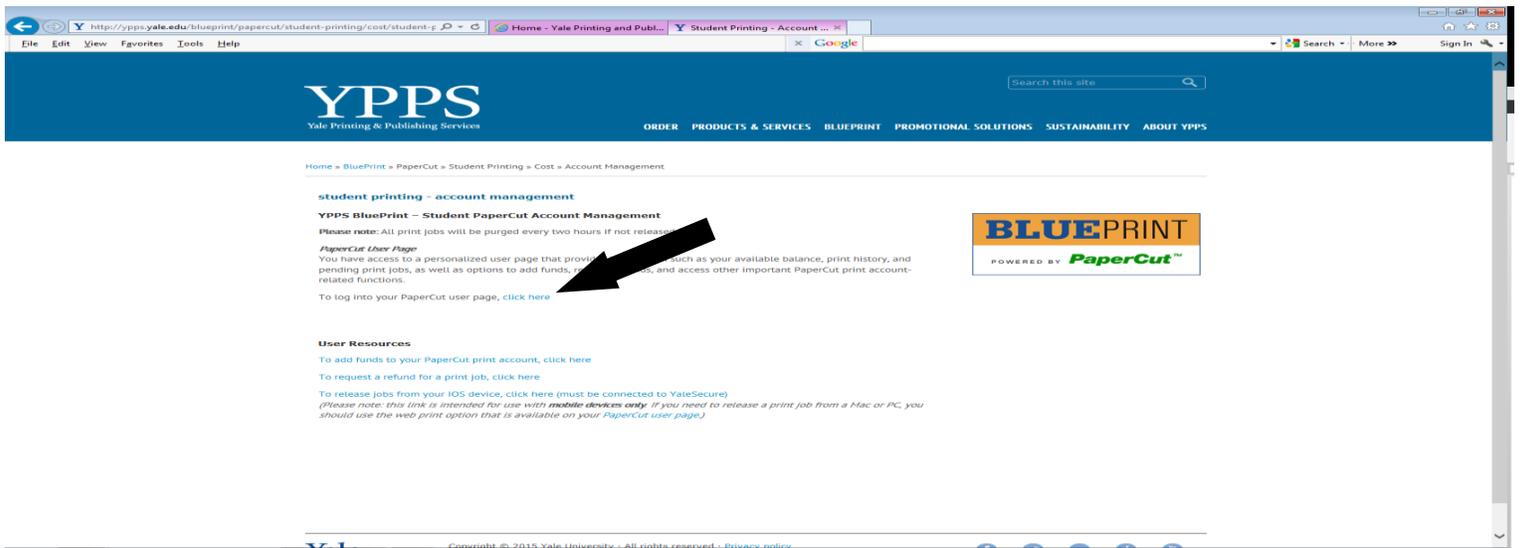# PaperCut User Page

-Logon to http://ypps.yale.edu/. Click on 'Blueprint'. Click on 'Cost' in 'Student Printing' section. Click on 'Account Management'.



-Click on 'To log into your PaperCut user page, click here' link.



-Enter your NetID in the Username box. Enter your NetID password in the Password box. Click Log in button.



-You can view your current balance as well as balance history. The environmental impact on your print activity also displays. Use the buttons to the left to view transaction history, transfer money, view recent jobs, view pending jobs, add funds, web print and read frequently asked questions.

- Click on Log Out to exit the screen.